



# Royal Palm Beach Community High School

## FAFSA WORKSHOP

Please come to our FAFSA Workshop on Tuesday, January, 15<sup>th</sup> at 6:00 pm in our Media Center.

We would like to help you complete your FAFSA. Completing the FAFSA is the first step toward getting federal student financial aid for anyone attending college between August 2019 and August 2020.

Students and parents are asked to create a FSA ID at <http://fsaid.ed.gov> before attending the workshop.



### What is a FSA ID?

An FSA ID is made up of a username and password used to access certain U.S. Department of Education websites. Your FSA ID is used to confirm your identity when accessing your financial aid information and electronically signing your **federal student aid** documents.

### Who needs to have an FSA ID?

Both the student AND the parent of a dependent student must have their own FSA ID to sign the child's Free Application for Federal Student Aid (FAFSA) electronically. **Please note: Each FSA ID user must have a unique email address.**

To create an FSA ID please visit <https://fsaid.ed.gov>.

Student FSA ID: \_\_\_\_\_

Student Password: \_\_\_\_\_

Parent FSA ID: \_\_\_\_\_

Parent Password: \_\_\_\_\_

To complete the FAFSA during the workshop, students and parents must bring the following:

- A list of colleges and universities the student is interested in attending
- A student/parent driver's license and social security number
- Copy of student/parent guardian 2017 1040, 1040a or 1040 EZ income tax return
- All W2 wage statements and/or 1099 forms

**Follow these steps to create a new FSA ID:**

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10600 Okeechobee Blvd., Royal Palm Beach, Florida 33411  
Telephone Number 561-753-4020 Fax: 561-753-4022



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1. Create a FSA ID from [fsaid.ed.gov](https://fsaid.ed.gov) or other U.S. Department of Education websites, such as StudentLoans.gov, StudentAid.ed.gov, National Student Loan Data System (NSLDS), and TEACH Grant.
2. Verify that you are at least 13 years old.
3. Create a unique username and password, and provide your email address. When choosing a username and password, remember that the FSA ID is an electronic signature used to apply for financial aid and sign loan promissory notes and other legal documents.
4. Provide all required personal data, such as your name, Social Security Number, date of birth, and contact information, as well as answers to the challenge questions you select.
5. If you already have an FSA PIN, you can link it to your FSA ID. This can speed up the verification process. (If you have forgotten it or do not have a PIN, you don't need a FSA PIN to create an FSA ID.)
6. Carefully review your information. Read and accept the terms and conditions on the FSA ID site.
7. Check the email account that was used to create your FSA ID. You can add [fsaid@ed.gov](mailto:fsaid@ed.gov) to your address book to make sure the emails get delivered to your inbox. Look for a message that contains a secure code you can use to verify your email address on the FSA ID site. You will then have the option of using this email address instead of your username to access the various U.S. Department of Education websites. If you change your email address, you will need re-verify it.

The FSA ID may be used to file a FAFSA immediately. There may be a delay of a few days before the FSA ID can be used to login to the other U.S. Department of Education websites.

**PLEASE CHECK OUR WEBSITE FOR FREQUENTLY  
ASKED QUESTIONS.**

**SEE YOU ON TUESDAY 😊**