



# THE WILDCAT BEST

## THE KEY TO OUR SUCCESS

	<b>BE RESPONSIBLE</b>	<b>BE RESPECTFUL</b>	<b>BE SAFE</b>
<b>All Settings</b>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>-Report concerns and/or incidents</li> <li>-Refrain from &amp; report any possession of illegal substances &amp; items to an authority figure</li> <li>* Be on time</li> <li>* Use the proper tone &amp; voice level as appropriate to the area</li> <li>* Know &amp; follow posted rules</li> <li>* Be accountable for possessions</li> <li>* Follow directions the first time given</li> </ul>	<ul style="list-style-type: none"> <li>* Honor diversity of all people</li> <li>* Be kind &amp; courteous to others by maintaining an appropriate physical space &amp; keeping hands, feet, personal possessions/objects &amp; unkind words to self</li> <li>* Use appropriate gestures, language, tone &amp; voice</li> <li>* Use school and personal property appropriately</li> <li>* Respect artwork, posters, advertisements, etc. throughout campus</li> <li>* Put trash in its place</li> <li>* Maintain integrity &amp; honesty in all thoughts &amp; actions</li> </ul>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>* Know &amp; follow posted rules</li> <li>* Keep all areas clean</li> <li>* Keep walkways clear</li> <li>* Pay attention to surroundings</li> <li>* Know emergency procedures &amp; take drills seriously</li> <li>* Abide by the 15/15 Rule</li> <li>* Be in assigned area</li> </ul>
<b>Classrooms &amp; All Areas of Instruction</b>	<ul style="list-style-type: none"> <li>* Be an active participant in learning</li> <li>* Bring all supplies: binder, books, paper, writing utensils, notebooks, homework, etc.</li> <li>* Stay on task</li> </ul>	<ul style="list-style-type: none"> <li>* Maintain a positive &amp; open attitude</li> <li>* Listen when others speak</li> <li>* Adhere to the classroom teacher's cell phone &amp; electronic device policy</li> </ul>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>* Remain in the classroom until dismissal</li> </ul>
<b>Courtyard &amp; Hallway</b>	<ul style="list-style-type: none"> <li>* Keep track of time in between classes</li> <li>* Pre-plan locker stops to get needed supplies before school, in between classes, &amp; after school</li> <li>* Refrain from dropping trash &amp; gum on the walkways</li> </ul>	<ul style="list-style-type: none"> <li>* Maintain the flow of traffic</li> <li>* Refrain from public displays of affection</li> <li>* Be kind &amp; courteous to others</li> <li>* Put trash in its place</li> </ul>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>* Have hall pass out &amp; clearly visible</li> <li>* Use assigned locker only &amp; keep it locked</li> <li>* Avoid blocking the hallway</li> <li>* Keep moving</li> <li>* Be in assigned area</li> <li>* Adhere to one ear bud only policy</li> <li>* No over the ear headphones</li> </ul>
<b>Bus</b>	<ul style="list-style-type: none"> <li>* Know the assigned bus number, stop &amp; slot</li> <li>* Be on time</li> <li>* Ride the assigned bus</li> </ul>	<ul style="list-style-type: none"> <li>* Follow bus driver's instructions</li> <li>* Be kind &amp; courteous to others by maintaining an appropriate physical space &amp; keeping hands, feet, personal possessions &amp; objects to self</li> <li>* Use appropriate gestures, language, tone &amp; voice</li> </ul>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>* Remain on side walk until bus arrives</li> <li>* Enter &amp; exit the bus in an orderly fashion</li> <li>* Remain seated when the bus is moving</li> <li>* Know emergency procedures &amp; take drills seriously</li> <li>* Keep all areas &amp; walkways clean &amp; clear</li> <li>* Pay attention to your surroundings</li> <li>* Know &amp; follow posted rules</li> </ul>
<b>Activities, Athletics &amp; TLEs</b>	<ul style="list-style-type: none"> <li>* Represent the school with pride by following all rules &amp; regulations</li> <li>* Have a method of contact with a chaperone in case of separation</li> <li>* Make sure TLE/Permission Slip is completed &amp; submitted to sponsor by the deadline</li> </ul>	<ul style="list-style-type: none"> <li>* Listen to chaperones</li> <li>* Show gratitude to guides/chaperones</li> </ul>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>* Be aware of location safety protocols</li> <li>* Stay in designated groups</li> </ul>
<b>Media Center</b>	<ul style="list-style-type: none"> <li>* Return books on time</li> <li>* Pay for lost books before the end of each nine weeks</li> <li>* Stay on task</li> <li>* Have school ID ready when checking out books</li> <li>* Retrieve &amp; return all equipment to the proper place</li> </ul>	<ul style="list-style-type: none"> <li>* Enter &amp; exit quietly through the main entrances</li> <li>* Speak quietly</li> <li>* Follow directions of Media Center staff, instructors, &amp; student aides</li> <li>* Refrain from conversations with students from other classes</li> </ul>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>* Have hall pass to go to Media Center</li> <li>* Be and remain in assigned area</li> </ul>
<b>Testing</b>	<ul style="list-style-type: none"> <li>* Retrieve &amp; return all equipment to the proper place</li> <li>* Log in &amp; out as instructed</li> <li>* Keep cell phones &amp; all electronic devices powered off &amp; stored as instructed</li> </ul>	<ul style="list-style-type: none"> <li>* Handle all equipment with care</li> <li>* Listen &amp; wait for necessary instructions</li> <li>* Silence is expected</li> </ul>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>* Keep objects away from plugs/outlets</li> <li>* Keep liquids away from computers &amp; equipment</li> </ul>
<b>Restroom</b>	<ul style="list-style-type: none"> <li>* Report any problems to staff</li> <li>* Keep restroom clean and functional</li> <li>* Use correct hall pass for assigned restroom</li> </ul>	<ul style="list-style-type: none"> <li>* Honor each other's personal space</li> <li>* Flush</li> <li>* Clean up after yourself</li> <li>* Put trash in its place</li> <li>* Be kind &amp; courteous</li> <li>* Use appropriate gestures, language, tone &amp; voice</li> </ul>	<ul style="list-style-type: none"> <li>* <b>SEE SOMETHING; SAY SOMETHING</b></li> <li>* Wash hands</li> <li>* Be in the assigned restroom hub</li> </ul>
<b>Clinic</b>	<ul style="list-style-type: none"> <li>* Have a pass to go to the clinic</li> <li>* Report all medical conditions, illnesses and injuries to the nurses</li> </ul>	<ul style="list-style-type: none"> <li>* Honor confidentiality: What happens in the clinic, stays in the clinic</li> </ul>	<ul style="list-style-type: none"> <li>* Report changes in medical conditions, including medicines prescribed, illnesses and injuries to the nurses</li> </ul>

***Living the WILDCAT BEST is the key to our success!***